

State of Alabama

REAL ESTATE COMMISSION

Application for License Activation

INSTRUCTIONS: See back of this form for complete application procedures for your individual requirements.

PART A: To be completed by licensee activating

NOTE: Submission of this Form to the Commission is a declaration by the person shown that he or she has completed all the required hours of continuing education.

I hereby request that my real estate license be issued to the undersigned registered company and qualifying broker

Agent’s Name (Please Print)		Signature of Agent	
Home Address	Street Address	City	State Zip Code
Mailing Address			
E-mail Address		Home Phone No.	
License No.	Social Security No.	License Activation Date	

PART B: To be completed by qualifying broker who is accepting responsibility for salesperson or associate broker in PART A:

I accept the responsibility for the actions of above licensee and give consent for licensee to do business with the company listed below:

Signature of Qualifying Broker	License No.
Name of Company	Company License No.
Company Address	
Company Telephone Number	Date

PART C: To be Completed ONLY if Licensee in PART A will be Qualifying Broker of a New or Existing Company:

I hereby request that my real estate broker’s license be registered to the company listed below:

Qualifying Broker’s Name (Please Print)	Signature of Qualifying Broker		
Company Name (If opening a new company, include appropriate application and fees)	Company License No. (if opening a new company, number will be assigned)		
Company Street Address	City	State	Zip Code
Company Mailing Address			
Company E-mail Address	Company Telephone Number		
Date			

RETURN TO: Alabama Real Estate Commission - 1201 Carmichael Way - Montgomery, AL 36106 **PHONE:** (334) 242-5544

State of Alabama
REAL ESTATE COMMISSION

Application for License Activation

APPLICATION PROCEDURES

Instructions for SALESPERSONS and ASSOCIATE BROKERS:

NOTE: *Submission of this Form to the Commission is a declaration by the person shown that he or she has completed all the required hours of continuing education.*

1. Complete Part A on reverse side.
2. Have the qualifying broker under whom you wish to be licensed to complete Part B on reverse side.
3. Attach a \$25.00 check made payable to the Alabama Real Estate Commission to transfer your license to active status.
4. Attach a \$30.00 check made payable to the Alabama Real Estate Commission **ONLY** if you have never held an active Alabama real estate license. If you have previously held an active license, you have already paid this fee.

Instructions for those who will become a QUALIFYING BROKER and OPEN A NEW COMPANY.

1. Complete Parts A and C on reverse side.
2. Attach a \$25 check made payable to the Alabama Real Estate Commission to transfer your broker's license to active status.
3. Attach a \$30 check made payable to the Alabama Real Estate Commission **ONLY** if you have never held an active Alabama salesperson's or broker's license. If you have previously held an active license, you have already paid this fee.
4. TO ACTIVATE EXISTING CORPORATION, PARTNERSHIP, SOLE PROPRIETORSHIP OR BRANCH OFFICE:
Attach a \$25 check made payable to the Alabama Real Estate Commission to activate the company license of an existing corporation, partnership, sole proprietorship or branch office which has been renewed but is presently inactive.
5. TO OPEN A NEW CORPORATION, PARTNERSHIP, SOLE PROPRIETORSHIP OR BRANCH OFFICE:
Obtain the Company Application Form Online at www.arec.state.al.us or from the Alabama Real Estate Commission and attach the appropriate license fees as indicated on that application. Submit to the Commission along with this application to activate your broker's license.

RETURN TO: Alabama Real Estate Commission
1201 Carmichael Way
Montgomery, AL 36106